

Bak'd on the Bay

Vendor Participation Agreement

This Vendor Participation Agreement ("Agreement") is entered into between **Hemptations LLP**, producer of **Bak'd on the Bay** ("Event Management"), and the undersigned vendor ("Vendor").

By signing this Agreement, the Vendor agrees to participate in Bak'd on the Bay and to comply with all terms, conditions, venue policies, and applicable laws.

1. Event Information

Event: Bak'd on the Bay

Venue: Bayfront Convention Center
Erie, Pennsylvania

Event Date: September 26

Bak'd on the Bay is committed to presenting a professional, educational, and welcoming cannabis industry event while establishing the highest standard for future expos in the region.

2. Vendor Space

Vendor registration provides the Vendor with the booth space purchased during registration.

Booth assignments are determined solely by Event Management.

Event Management reserves the right to relocate booth assignments when necessary for operational, safety, or logistical purposes.

Vendor spaces may not be sold, assigned, transferred, or subleased without prior written approval from Event Management.

3. Vendor Setup

Early Setup

Friday: 4:00 PM – 8:00 PM

Event Day Setup

Doors open at **7:00 AM** Saturday.

Vendors must enter through the designated loading garage.

Upon arrival:

- Unload merchandise promptly.
- Move your vehicle immediately to designated vendor parking.
- Return to complete booth setup.

Event staff will direct traffic during setup and teardown. Vendors agree to follow all instructions to ensure a safe and efficient process.

4. Booth Standards

Bak'd on the Bay is dedicated to creating a clean, organized, upscale event that reflects positively on the cannabis industry.

Vendor booths must remain professional throughout the event.

The following standards apply:

- Products must be displayed neatly.
- Glass jars and professional display containers are strongly encouraged.
- **Turkey bags, bulk storage bags, or large quantities of inventory may not be displayed on tables, shelving, or booths.**
- Bulk inventory should remain stored out of public view.
- Product quantities may be listed on menus or price sheets.

Event Management reserves the right to require modifications to any display that does not meet event standards.

5. Prohibited Products

The following are strictly prohibited:

- Mushrooms
- Psilocybin products
- Psychedelic substances
- Any illegal or prohibited products
- Any products prohibited under applicable federal, state, or local law

Violation of this section may result in immediate removal without refund.

6. Event Operations

Vendors agree to:

- Maintain a fully staffed booth throughout event hours.
- Remain open for the entire event.
- Conduct themselves professionally.
- Treat attendees, sponsors, vendors, venue staff, and event personnel respectfully.

Early teardown or departure is prohibited without written approval from Event Management.

7. Smoking Policy

The Bayfront Convention Center is a **100% smoke-free facility**.

Smoking or vaping of any substance is prohibited inside the building, including:

- Cannabis
- Tobacco
- Electronic cigarettes
- Vaporizers

Anyone violating this policy may be removed from the event immediately without refund.

The designated outdoor smoking area is for tobacco use only in accordance with venue policy.

8. Food Vendors

Vendors whose primary business is food service must:

- Pay an additional **\$100 Food Vendor Fee**
 - Serve only food packaged for to-go consumption
 - Notify Event Management at least **48 hours before the event**
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9. Electrical Service

Electrical service is available only by advance request.

Any vendor requiring electricity must notify Event Management no later than **48 hours before the event**.

Failure to request power by the deadline may result in electrical service being unavailable.

10. Vendor Credentials

Each vendor booth includes:

- Two (2) Vendor Passes
- Access to the Vendor Lounge

Additional credentials may be available upon request and are subject to approval and availability.

11. Cleanup

Each Vendor is responsible for removing everything brought into the facility.

Pack it in. Pack it out.

No merchandise, trash, displays, pallets, boxes, or equipment may be left behind after the event.

Cleanup must be completed before leaving the venue.

12. Photography & Media Release

Vendor grants Bak'd on the Bay and Hemptations LLP permission to photograph, record, livestream, and otherwise capture the Vendor's booth, employees, products, business name, logos, and promotional materials.

These materials may be used for future advertising, marketing, promotional, educational, and archival purposes without additional compensation.

13. Cancellation & Refund Policy

Vendor registration reserves exhibit space and contributes toward venue expenses, marketing, insurance, staffing, and event production costs.

Vendor cancellations made more than thirty (30) calendar days before the event may be considered for a refund at the sole discretion of Event Management. Approved refunds may be subject to administrative processing fees.

If cancellation occurs within thirty (30) calendar days of the event due to any issue, circumstance, or decision on the part of the Vendor, NO REFUND shall be issued.

This includes, but is not limited to:

- Scheduling conflicts
- Travel issues
- Staffing shortages
- Financial hardship
- Personal emergencies
- Business closures
- Failure to obtain permits or licenses
- Changes in business plans
- Any circumstance within the Vendor's control

Failure to appear on event day ("No Show") constitutes cancellation and all fees paid shall be forfeited.

Booth spaces may not be transferred, resold, or reassigned without written approval from Event Management.

14. Removal From Event

Event Management reserves the right to remove any Vendor without refund for:

- Violating this Agreement
- Selling prohibited products
- Creating unsafe conditions
- Harassing attendees or exhibitors
- Damaging venue property
- Refusing to comply with Event Management or venue staff
- Any conduct that negatively impacts the reputation or operation of the event

Removal decisions are final.

15. Liability

Vendor accepts full responsibility for:

- Merchandise
- Equipment
- Displays
- Inventory
- Employees
- Contractors
- Personal property

Bak'd on the Bay, Hemptations LLP, the Bayfront Convention Center, sponsors, volunteers, and affiliates shall not be liable for theft, damage, injury, or loss except where required by law.

Vendor agrees to comply with all applicable federal, state, and local laws.

16. Force Majeure

Event Management shall not be liable for cancellation, postponement, or modification of the event due to circumstances beyond its reasonable control, including but not limited to:

- Severe weather
- Natural disasters
- Government orders
- Public health emergencies
- Fire
- Utility failures

- Venue closure
- Labor disputes
- Acts of terrorism
- Other unforeseen emergencies

Refunds or credits resulting from such events shall be determined solely by Event Management after contractual obligations and expenses have been evaluated.

17. Entire Agreement

This Agreement constitutes the entire understanding between the Vendor and Event Management.

No verbal statements or prior communications shall modify this Agreement.

Any amendments must be made in writing and approved by Event Management.

18. Acceptance

By signing below, I certify that I have read and understand this Agreement and agree to abide by all event rules, venue policies, and applicable laws.

I further certify that I am authorized to enter into this Agreement on behalf of my business.

Vendor Information

Business Name: _____

Vendor Representative: _____

Phone: _____

Email: _____

Website: _____

Mailing Address: _____

Booth Information

Booth Number (Assigned by Event): _____

Electrical Service Requested: ☐ Yes ☐ No

Food Vendor: ☐ Yes ☐ No

Signatures

Vendor Representative

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Hemptations LLP

Authorized Representative: _____

Signature: _____

Date: _____

Electronic Signature

By typing my full legal name below and submitting this Agreement electronically, I acknowledge that my electronic signature is legally binding and has the same force and effect as my handwritten signature.

Electronic Signature (Print Full Name):

Date: _____